

# NORTHPOINTE

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## DANCE ACADEMY

### **Recital Handbook for 2018**

NorthPointe Dance Academy Recital

### **Speaker Jo Ann Davidson Theatre, Riffe Center**

The Speaker Jo Ann Davidson Theatre is located on the third floor of the Vern Riffe Center for Government and the Arts, 77 S. High Street (at High and State Streets) in downtown Columbus. Proceed up two escalators from the High Street entrance to the Riffe Center. Theater will be on your right.

**RECITAL:** Saturday, May 26<sup>th</sup>, 2018 @ Riffe Center

**DRESS REHEARSAL:** May 24<sup>th</sup> and 25<sup>th</sup> @ Riffe Center

**\*\*This packet and as well as specific directions to the Riffe Center are available on our website @ [www.northpointedance.com](http://www.northpointedance.com)\*\***

For the past eighteen years, NorthPointe Dance Academy has provided students with an exciting performance experience through our May recital. The recital is our most exciting performance of the year. It gives our dancers the opportunity to shine in front of family and friends and we all look forward to it with nervous excitement. The May recital offers our students a professionally directed performance that allows them to present the results of a year's hard work, dedication and progress. The show incorporates stage lighting, creative ideas and choreography, dynamic music and variety – making this show more than a recital, but an event to remember. We strive to see a smile on each child's face on recital day as they proudly perform for their friends and family!

Dedication to recital commitments is the responsibility of both students and their parents. We have created this handbook in an effort to clarify what we expect from you in terms of commitments and responsibility to the annual recital, the studio and other students and parents.

### **Recital Updates**

As the season progresses, additional recital information will be available online and on our bulletin boards. Make it your responsibility to keep abreast of this important information. Our goal is to make the recital experience organized and exciting for all involved. Name Check: We want your dancer's name spelled correctly in our recital program. Please check the hallways at NDA for the recital order and verify the correct spelling of your dancer's name. Please write changes directly on this sheet, if necessary. This will be posted prior to recital, normally in April.

### **Costumes**

Pictures of your dancer's recital costume will be on display in a binder at the front desk. Costumes will be distributed by your teacher during class time as they arrive, normally after Spring Break.

### **Recital Fees**

NorthPointe does not sell tickets to our recital. Families are welcome to invite guests to come enjoy our show, however seating is limited. Recital fees are per family and cost \$50. Recital fees are automatically deducted from all accounts on April 1<sup>st</sup>, annually. Families are also welcome to pre-pay for recital fees, prior to April 1<sup>st</sup>. ***Accounts must be in good standing, with no remaining fees owed, in order to attend rehearsal and recital.***

### **8 Recitals!**

We will be presenting eight recital shows on recital day this year. Shows will be at 8:30am, 10am, 11:30am, 1pm, 2:30pm, 4pm, 5:30pm and 7pm. Check for the schedule on our website, at the front desk and in the hallways at NDA. Dancers with one recital dance will perform in one

of our eight shows. Dancers with more than one dance could be dancing in multiple shows, however each recital dance will only perform once during recital day. NorthPointe has grown over the past eighteen years and it has become impossible to honor every recital request from parents (i.e.: specific show time, specific kids and/or friends in the same show, etc). We appreciate your understanding.

### **Live Stream of Our Recital**

Our professional Videographer offers a live online streaming for guests who are unable to attend but would like to watch online. The link for this streaming will be posted on our website and emailed to our customers as soon as we receive it.

- *Live streaming is not always dependable and NorthPointe Dance Academy and it's employees and contracted vendors cannot be held liable in the event that this service is disrupted.*

### **Costume Care**

Your child's name must be placed in all costumes, shoes, accessories and tights. Costumes should be kept in garment bags with your child's name on the outside. Pack accessories in a clear plastic bag with your child's name on the bag and each item (if possible). To ensure that costumes remain in good condition, students should not wear their costume, accessories or tights prior to dress rehearsal.

### **Tights, Shoes and Accessories**

NorthPointe will provide a "Recital Costume Accessory List" on our website and bulletin boards for parents to review. It will list what type of tights, shoes and accessories are needed for each recital class/dance. **It is very important that you review all of the accessory information for each of your dancer's classes.** Tights and gloves may be purchased at the front desk or at Opening Night Dance Stores. Please do not wear tights before the dress rehearsal or performance. Remember, NO Jewelry, nail polish or underwear is to be worn at picture day, Dress Rehearsal or Recital, with costumes.

### **Hair and Makeup**

Please refer to your teacher for specifics about hair and makeup. Recital students are encouraged to wear an age-appropriate amount of blush and lipstick, for stage. No jewelry or nail polish for non-company students.

### **Pre-Planning**

Gather all costumes, accessories, shoes and makeup several days in advance so you'll know if something is missing or isn't right. Make a checklist of your child's routines, listing their costumes, tights, shoes, and any accessories, and refer to it to make sure you have all your supplies before the big day.

Bring at least one extra pair of tights. Also bring extra hair gel, hair nets, bobby pins, and hairspray.

#### **Other handy extras include:**

- Baby wipes/Shout wipes (to fix makeup mistakes or wash hands)
- Baby Powder (for itchy costumes)
- Safety Pins (For repairs)
- Clear Nail Polish (to remove minor holes or runs in tights when there isn't time to change them)
- Nail Polish Remover (in case you forgot to take it off)
- Pain Reliever of choice
- Clear Band-Aids

### **Practice!**

To ensure that students feel comfortable and confident about their performance, we ask that parents encourage dancers to rehearse their recital dance at home on a regular basis. Feel free to videotape their performance during our Spring family watch week to help your dancer practice.

### **Class/Group Picture Week at NDA! Week of April 16<sup>th</sup>, 2018**

Class pictures will be taken during your normally scheduled class time (exception noted for Company classes-please check picture week schedule). Students should wear their costume and all necessary accessories/shoes to class and be ready for pictures by the start of their class.

### **Individual Picture Options:**

**May 17<sup>th</sup> and 18<sup>th</sup>, 2018:** Individual and Sibling/Friend Picture Opportunities at NDA from 2-9pm. Open to all dancers, on a first come, first served basis. Company dancers must take advantage these dates, if they would like to have individual photos, as it is their only opportunity.

**May 24<sup>th</sup> and 25<sup>th</sup>, 2018 at the Riffe Center:** Individual Photos will be available during dress rehearsal on Thursday and Friday evenings prior to recital for recreational dancers only. Individual photos are optional and ordered through the photographers that evening. Please plan for more time if you are taking these photos. Class photos from April will also be available for pick-up on these evenings. **Please don't forget to pick up your class pictures in the lobby at dress rehearsal!** Individual photos and DVDs ordered from recital will be available for pick-up during the summer. We will send out an email when they arrive.

### **Recital Dress Rehearsal: May 24<sup>th</sup> and 25<sup>th</sup> at the Riffe Center in Downtown Columbus**

The recital rehearsal will be Thursday and Friday evening before recital. If your dancer is in one dance, you will only need to be there one of those two evenings. If your dancer is in 2 or more dances, you may need to go to both rehearsal nights. You should plan on being there no more than 2 hours. The rehearsal class schedule will be available online and on our bulletin board approximately three weeks prior to rehearsal. You will receive specific information from your teacher about when your dancer should arrive. The dress rehearsal allows the students to become familiar with the auditorium surroundings and feel comfortable with their performance, costume(s), and being onstage. Lighting, music, cues, set changes and all other logistics for an organized and professional performance are rehearsed so that the students make the best impression possible. **Participation in the dress rehearsal is mandatory.** Students will arrive in their first performance costume. Dancers will sit in the theatre and watch the show until their class is called onstage. **Dress Rehearsal is also the only opportunity for parents to videotape and take pictures.** Please plan for extra travel time downtown on these evenings!

### **Dress Rehearsal Arrival**

Your dancer should arrive in full costume for rehearsal at the time designated by your teacher. You should proceed to the theatre where you will wait quietly for your dancer's class to be announced to come onto the stage for rehearsal. You may leave after your rehearsal is complete. Backstage/Dressing Room Areas will also be open this evening. This is a great opportunity for Moms to locate the dressing room(s) where they will be dropping off their dancer(s) backstage on Recital Day.

### **Recital-May 26<sup>th</sup>, 2018 at the Riffe Center in Downtown Columbus, Ohio**

### **Recital Arrival**

Moms should bring their dancers to their designated dressing room at least 30 minutes prior to show time (sorry no men are allowed backstage). Your dancer should arrive in full costume for recital. Your dancer will be dropped off in costume and will not be able to keep any other items with them, due to space in the backstage dressing rooms. Please do not bring any food or drink items into the dressing rooms. NDA monitors will remain with the dancers until their class is called to perform. **NEW FOR 2018:** Your dancer will return to this room after dancing and remain with their class in this supervised room until the recital is finished (after the finale), at which point your dancer will be brought to the right end of the lobby to be picked up by one parent. Please look for the tables and signs to the far right.

***Expect a large crowd! When arriving at recital, there will most-likely be a recital in progress. Be prepared to wait in line outside of the theatre for the next show to begin. No one will be admitted into the theatre until the previous show has completed and the theatre has been completely emptied out by the Riffe Staff. We will not permit guests to stay in the auditorium between shows, nor will we permit the "saving of seats" inside the auditorium. Please wait for your guests to arrive in the lobby and then you may enter the auditorium line together.***

### **Dancer Dismissal**

After your dancer has completed his/her routine on stage, they will be escorted by a staff member back to their dressing room to wait until the end of the recital show. **NEW for 2018: You will NOT be picking up your dancer at the same place that you dropped them off. This is why it is very important that you do not leave any additional items in the dressing room when dropping off your dancer. After the show (after finale), your dancer will be brought to the right end of the lobby to be picked up by one parent. Please look for the table and signs at the right end of the lobby.** Dancers will not be released until the end of the show, so please be patient and enjoy watching the other performances! *NorthPointe does not allow dancers or costumes in the audience during recital shows.* This policy ensures less movement in and out of the auditorium during performances.

### **Theatre Rules**

Please silence ALL cellular phones. We ask that everyone remain in their seats throughout the entire performance. If you arrive late or must leave the theatre during recital, you must wait until the onstage dance is finished. Crying babies and disruptive children should not be in the theatre. Enthusiastic applause is encouraged, however it is never appropriate to scream out a child's name or yell in any way. Dancers must remain in their dressing room when not onstage.

### **Video and Photography**

Parents may videotape or take photographs of their children at **DRESS REHEARSAL ONLY**. Be sure your batteries are fully charged prior to Dress Rehearsal. Please Note: While we appreciate your enthusiasm, **NO VIDEO OR FLASH PHOTOGRAPHY WILL BE ALLOWED IN THE THEATRE AT OUR RECITAL, VIA CELL PHONE, CAMERA OR CAMCORDER!** Not only is it very distracting to the dancers, people who have paid to see the show will not appreciate video cameras blocking their view of their precious dancer. It is important that you pass this policy onto your recital guests. Our professional videographer will make this special event available for you on DVD. Order forms will be available on our website and in the lobby.

### **Backstage/Dressing Rooms:**

Family members and friends are not permitted backstage during recital unless they have been assigned as backstage help. No men are permitted backstage. Please remind family and friends to be respectful of this area. Those who wish to greet performers after the show or present flowers should do so in the Riffe Center Lobby.

### **Costume changes during the shows or "Quick Changes"**

Many dancers will be performing in several different routines in this year's show. Costume changing can seem intimidating, however, with proper organization and planning, costume changes will run smoothly. Dancers that have less than five numbers between their dances are considered "quick change". We have a designated area set up for quick changes. Dancers **MUST** sign up for the quick change room at Dress Rehearsal in order to be admitted.

### **Recital Gifts, Food, Etc.**

In the main lobby NDA will be selling recital DVD's and beautiful flowers provided by our friends at Connells Maple Lee Flowers & Gifts. There will not be cookies and refreshments after the shows, as in the past. The Riffe Center will have a concession stand open during Recital for our customers to purchase light snacks and beverages.

### **Final Note**

We realize this is a lot of information. Please keep this handbook nearby to refer to during the next few months. We are greatly anticipating this year's recital experience and appreciate your compliance with the rules and guidelines in this handbook. Thank you for working with us to create an enjoyable and memorable experience!